



Checklist 18: Book Translation

Project Name: _____ Date: _____

Yes No

Getting your book translated into another language is a great way to further your authority, spread your message and widen your reach.

Why do you want to translate your book?

Translation Checklist

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|---|--|--------------------------|--------------------------|
| 1 | Do you know anyone who can translate your book into a second language? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Have you searched on the freelancer sites or on Google? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Have you vetted any translators and asked to see their work? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Have you agreed terms of translation and author licenses etc? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Have you gotten your translator to sign an agreement? | <input type="checkbox"/> | <input type="checkbox"/> |

For example you could source a translator to translate your book in exchange for them having sole distribution rights, co-author rights or you could simply hire a translator on a once off basis paying them a flat fee.

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|---|---|--------------------------|--------------------------|
| 6 | Have you set a deadline for your book to be translated? | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 | Have you decided on whether or not you'll be doing a local book launch in the host country? | <input type="checkbox"/> | <input type="checkbox"/> |

Notes